

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND AREA SENIOR CENTER
187 WOODCREST DRIVE
TUESDAY, JANUARY 16, 2024
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on [page 3](#) of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of January 2, 2024 Regular Session (attached)
- B. **MOTION** – Approve Minutes of January 2, 2024 Executive Session

PUBLIC FORUM:

- A. Citizens' Requests and Comments:

<p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.</p>
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- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Bill #24-02/RESOLUTION Amending and Approving City of Highland Purchasing Manual (January 2024) (attached)
- B. **MOTION** – Bill #24-03/RESOLUTION Approving Change Orders for the City Hall Renovation and Construction Project (attached)
- C. **MOTION** – Bill #24-04/RESOLUTION Waiving Competitive Bidding Requirement and Approving and Authorizing the Purchase of Office Furniture, and other Needed Products and Materials for City Hall Renovation, from Indoff, LLC, for \$113,513.09, Through the State of Illinois Joint Purchasing Program as a Sole Source Purchase (attached)
- D. **MOTION** – Bill #24-05/RESOLUTION Authorizing City to Enter Into a Professional Services Contract with Moran Economic Development, LLC, for Purposes of Amending TIF #1 District and TIF #2 District, and to Establish TIF District #3 (attached)
- E. **MOTION** – Bill #24-06/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding for the City's Annual Membership to Discover Downstate Illinois (attached)

Continued

- F. **MOTION** – Bill #24-07/RESOLUTION Authorizing and Directing Application to the Madison County, Illinois, Sustainability Grant Program for Highland Silver Lake Improvements (attached)
- G. **MOTION** – Bill #24-08/RESOLUTION Authorizing and Directing Application to the 2024 Surface Transportation Block Grant Program (STP) for the Purpose of Resurfacing Poplar Street from Broadway Through Lindenthal Avenue (attached)
- H. **MOTION** – Award Bid #PW-07-23, for the Purchase of New Diesel Fuel Tank and Dispensing System (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Reports #1258 for Dec. 30, 2023 through Jan. 12, 2024 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimburger, ADA Coordinator, by 9:00 AM on Tuesday, January 16, 2024.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.